



STATEMENT OF CONFIDENTIALITY

The laws on confidentiality apply to paid library staff.

MN Statutes 13.40 subd. 2 states:

“(a) Except as provided in paragraph (b), the following data maintained by a library are private data on individuals and may not be disclosed for other than library purposes except pursuant to a court order:

- (1) data that link a library patron’s name with materials requested or borrowed by the patron or that link a patron’s name with a specific subject about which the patron has requested information or materials; or
 - (2) data in applications for borrower cards, other than the name of the borrower.
- (b) A library may release reserved materials to a family member or other person who resides with a library patron and who is picking up the material on behalf of the patron. A patron may request that reserved materials be released only to the patron.”

All information on Pioneerland Library System’s library card application form is private data and must not be disclosed, discussed, disseminated, or altered by public library volunteers and staff.

As a member of the Pioneerland Library System staff, I agree to observe above laws regarding confidentiality of library data.

Name _____ Date _____

Library _____ Supervisor _____