

**PIONEERLAND LIBRARY SYSTEM  
EXECUTIVE/FINANCE COMMITTEE MINUTES**  
Thursday, December 18, 2025, Willmar Library Multipurpose room

Members present in person: Eric Rudningen, Dale Anderson. Staff on site: Laurie Ortega, Director and Guest Andrew Bregar, Head librarian, Willmar. Members participating via Zoom: Kurt Stranberg, John Winter, Scott Peterson, Greg Thole, Bill Thyne, Duane Anderson, Mitch Kling, and Cheryl VanOrt. Absent: Bill Paterson.

Meeting was called to order at 6:03 p.m. by Chair Rudningen. Roll call was taken and a quorum was present.

**The agenda** was approved on a motion by Thole, seconded by VanOrt.

Minutes of the November 20, 2025, Executive Finance Committee were approved on a motion by VanOrt, seconded by Duane Anderson.

**COMMITTEE REPORTS:**

**A. Finance Committee:**

**1) The November 2025 Financial Report** was approved on a motion by Kling, seconded by Winter.

**2) Bills and Check Registers** were approved on a motion by Dale Anderson, seconded by Thyne.

**B. Personnel Committee:**

- **New Hires:** The following new hires were approved on a motion by VanOrt, seconded by Thole: Cassie Nelson, Library Asst. II, Montevideo  
Ambrosia Doty, Library Asst. II, Glencoe

**OLD BUSINESS:** None

**NEW BUSINESS:** None

**DIRECTOR'S UPDATE:**

- 1. Negotiations process:** The PLS negotiations team and union representatives met on December 2<sup>nd</sup>. There is a tentative agreement that has been approved by the head librarians group. The agreement will be on the January 15<sup>th</sup> agenda for approval by the PLS board.
- 2. FY26 e-rate update:** We are still waiting for approval of the Willmar Independent School District application which will enable the reviewer to approve PLS's application. There have been no changes to that status as of tonight's meeting.

**OTHER:** Next board meeting scheduled for January 15, 2026 @ 7:00 p.m. (Finance @ 6:30)  
Executive/Finance Meetings: February 19 & March 19 @ 6:00 p.m.

The meeting was adjourned by consensus at 6:15 p.m.

Recording Secretary – Laurie Ortega