

PIONEERLAND LIBRARY SYSTEM BOARD MEETING

Thursday, April 18, 2024, 7:00 p.m. Willmar Public Library Multipurpose Room

The April 18, 2024, meeting of the Pioneerland Library System board was called to order at 7:00 p.m. by Chair Brent Olson.

Admin Staff present: Laurie Ortega, Executive Director

Guests attending: Andrew Bregar, Head Librarian, Willmar; Diane Lochner, Head Librarian Glencoe/Brownton.

The agenda was approved on a motion by Erickson, seconded by Bredeson.

Minutes of the January 18, 2024, board meeting and the March 21, 2024, Executive/Finance Committee were approved on a motion by Fritsche and seconded by Rudningen.

The 2023 audit was presented by David Euerle of Westberg Eischens PLLP. Following the presentation the audit was accepted on a motion by Schmalz, seconded by Tufto.

COMMITTEE REPORTS

FINANCE COMMITTEE

1. **The March 2024 Financial Report** was approved on a motion by Rudningen, seconded by Bredeson.
2. **Bills and check registers** were approved on a motion by Rudningen, seconded by Kling.

PERSONNEL COMMITTEE

1. **New Hires:** The following new hires were approved on a motion by Tufto, seconded by Anderson: Adrienne Pankratz, Library Asst. II, Clara City/Montevideo
Jason Frank, County Librarian, Ortonville/Graceville (Big Stone)
Casey Ellingworth, IT Systems Specialist, Pioneerland Library System

NEGOTIATIONS COMMITTEE

1. **2024-2-25 union contract & non-union staff process:** In accordance with MN Statute 13D.03, the meeting was closed on a motion by Rudningen, seconded by Erickson, for discussion of the negotiated 2024-2025 union contract and the non-union staff process. Following discussion, the meeting was reopened on a motion by Kling and seconded by Fritsche.

The 2024-2025 union contract was approved as presented on a motion by Anderson, seconded by Wulf. Wage and benefit changes were extended to non-union staff on a motion by Anderson, seconded by Erickson. Changes are retroactive to January 1, 2024.

OLD BUSINESS – No old business.

NEW BUSINESS – No new business.

DIRECTORS REPORT

- A. **2023 Year in Review:** This handout outlines usage statistics across Pioneerland Library System in 2023. The numbers are gathered from the annual report submitted to the state each year. Usage statistics for 2023 show an increase over 2022 in all categories apart from ‘Curbside Visits’ and ‘Computer Uses.’

OTHER

- A. The next board meeting is scheduled for June 20, 2024 @ 7:00 p.m. (Finance @ 6:30)
Executive/Finance meetings: May 16 & July 18 at 6:00 p.m.

The meeting was adjourned by consensus at 7:30 p.m.

Recording secretary, Laurie Ortega