

PIONEERLAND LIBRARY SYSTEM
EXECUTIVE/FINANCE COMMITTEE MINUTES
Thursday, February 15, 2024, Willmar Library Multipurpose Room

Committee members present: Brent Olson, Doug Erickson, Duane Anderson, Candice Jaenisch, Mitch Kling, Eric Rudningen. Absent: Bill Paterson and John Winter. Admin Staff on site: Laurie Ortega, Director. Guests: Chris Yard, Head Librarian Benson/Kerkhoven and Andrew Bregar, Head Librarian Willmar.

Meeting was called to order at 6:00 p.m. by Olson. Roll call was taken and a quorum was present.

The agenda was approved on a motion by Jaenisch, seconded by Erickson.
Minutes of the January 18, 2024, Finance Committee were approved on a motion by Rudningen, seconded by Kling.

COMMITTEE REPORTS:

Finance Committee:

- A. **The January 2024 Financial Report** was approved on a motion by Jaenisch, seconded by Anderson.
- B. **Bills and Check Registers** were approved on the same motion by Jaenisch, seconded by Anderson.
- C. **2023 Fund Transfers:** No fund transfers.

Personnel Committee:

- **New Hires:** The following new hires were approved on a motion by Jaenisch, seconded by Rudningen: Lakota Baker, Library Asst. I, Montevideo
Isaac Lindquist, Library Asst. II, Willmar
Kathy Fritz, Library Asst. II, Clara City

OLD BUSINESS: None

NEW BUSINESS:

- A. **2024 Committee Appointments** were approved on a motion by Erickson, seconded by Rudningen.

DIRECTOR'S UPDATE:

A. Legislative Update: The legislative session just kicked off so not much to tell at this point. This is a bonding year, not a funding year – so there are not a lot of library issues on the docket. Director will share more information as the session rolls on.

B. 2023 Audit: The audit process has begun. Needed documents are being supplied via upload to the auditor's portal. The majority of the process will likely be completed remotely again this year. The annual audit presentation will be on the agenda for the April board meeting.

C. The PLS Negotiations Committee met on February 5th with the union team. A tentative agreement was reached. Director is waiting for confirmation of membership approval and anticipates this item will be on the April 18th agenda for full board review.

OTHER: Next board meeting is scheduled for April 18, 2024 @ 7:00 p.m. (Finance Committee @ 6:30)

Executive/Finance Meetings: March 21 & May 16 @ 6:00 p.m.

The meeting was adjourned by consensus at 6:25 p.m.
Recording Secretary – Laurie Ortega