

# PIONEERLAND LIBRARY SYSTEM BOARD MEETING MINUTES

Thursday, October 20, 2022, 7:00 p.m.  
Willmar Public Library Multipurpose Room

The October 20, 2022 meeting of the Pioneerland Library System board was called to order at 7:00 p.m. by Chair Olson. Roll call was taken and a quorum was present.

Admin Staff: Laurie Ortega, Director

Guest attending: Jake Fejedelem, Renville County Head Librarian

**The agenda** was approved on a motion by Schmalz, seconded by Antony.

**Minutes** of the June 16, 2022 Board meeting and September 22, 2022 Executive/Finance meeting were approved on a motion by Ulrich, seconded by Asmus.

Bill Chukuske, Pioneerland's health insurance representative, joined the meeting electronically to help facilitate discussion on 2023 health insurance options. Due to a change in how groups will be rated by PEIP beginning with 2023 renewals, PLS received 2023 renewal rates reflecting a 49% increase. Blue Cross/Blue Shield is responding to a request to submit plan options & costs, along with possibly the SWWC Coop. Following discussion, on a motion by Tufto, seconded by Asmus, a small group was formed to review available plan options for 2023.

## COMMITTEE REPORTS

### FINANCE COMMITTEE

1. **The September 2022 Financial Report** was approved on a motion by Ulrich, seconded by Asmus.
2. **Bills and check registers** were approved on a motion by Bjur, seconded by Paterson.
3. **The 2023 Preliminary Budget** was approved on a motion by Antony, seconded by Rudningen.

### PERSONNEL COMMITTEE

1. **New Hires:** The following new hires were approved on a motion by Antony, seconded by Schmalz: Kerry Ward, Library Asst. II, Glencoe  
Mikaila Norman, Library Asst. II. Litchfield

**OLD BUSINESS** – No old business.

### NEW BUSINESS –

1. **FY22 RLBSS Report of Results:** Authorization to sign/submit the FY22 RLBSS Report of Results was given on a motion by Ulrich, seconded by Jaenisch.

### DIRECTORS REPORT

- A. Classification/Compensation Study:** The salary survey has been sent to comparable organizations with a return request date of November 11, 2022.
- B. Computer replacement project:** Libraries have returned their list of computer replacements to IT. Staff will be compiling a list of equipment to be ordered and work with vendors on the ordering process.
- C. Head Librarian vacancies:** Jackee Fountain, Glencoe/Brownton head librarian, has retired effective Oct. 10<sup>th</sup>. The position has been posted with a resume submission date of October 8<sup>th</sup>.  
Vicki Bartz, Ortonville/Grace head librarian, has submitted her retirement effective October 28. The vacancy is currently posted internally as required by the union contract and will be posted externally next week.

**OTHER**

- A. The next board meeting is scheduled for January 19, 2023 @ 7:00 p.m. (Finance @ 6:30)  
Executive/Finance meeting November 17 & December 15 @ 6:00 p.m.

The meeting was adjourned at 8:00 p.m. by Chair Olson.

Recording secretary, Laurie Ortega