

PIONEERLAND LIBRARY SYSTEM  
EXECUTIVE/FINANCE COMMITTEE MINUTES  
Thursday, August 18, 2022, Willmar Library Multipurpose Room

Committee members present: Brent Olson, Doug Erickson, Duane Anderson, Julie Asmus, Ron Antony, Eric Rudningen, Marlys Bjur, and Candice Jaenisch. Absent: Dennis Ulrich, and John Winter. Admin Staff on site: Laurie Ortega, Director.

Meeting was called to order at 6:00 p.m. by Olson. Roll call was taken and a quorum was present.

**The agenda** was approved on a motion by Rudningen, seconded by Asmus.

**Minutes of the July 21, 2022** Executive/Finance Committee were approved on a motion by Antony, seconded by Rudningen.

**COMMITTEE REPORTS:**

**Finance Committee:**

- A. **The July 2022 Financial Report** was approved on a motion by Jaenisch, seconded by Anderson.
  
- B. **Bills and Check Registers** were approved on a motion by Erickson, seconded by Bjur.

**Personnel Committee:**

- 1) **New Hires:** No new hires.

**OLD BUSINESS:** None

**NEW BUSINESS:**

- 1) **RLTA FY22 Final Report:** Approval to sign and submit the FY22 RLTA Final Report was given on a motion by Rudningen, seconded by Asmus.
  
- 2) **RLTA FY23 Application:** Approval to sign and submit the FY23 RLTA Application was given on a motion by Antony, seconded by Jaenisch.
  
- 3) **Classification/Compensation Study Proposals:** Two proposals for a Classification/Compensation Study to be conducted across PLS were reviewed by the committee. Proposals reviewed were submitted by *Bjorklund Compensation Consulting, LLC* and *DDA Human Resources Inc.* Following discussion, a motion was made by Bjur, seconded by Anderson, to accept the proposal submitted by Bjorklund Compensation Consulting, LLC. Motion carried.

**DIRECTOR'S UPDATE:**

- A. **Benson/Kerkhoven vacancy:** An offer has been made for the Benson/Kerkhoven head librarian position. The candidate is considering the offer and Ortega is expecting to hear back soon.
  
- B. **September Meeting Date Change:** Due to anticipated lack of quorum for the September 15<sup>th</sup> Executive/Finance meeting, the date for this meeting is being changed to September 22<sup>nd</sup> @ 6:00 p.m.

**OTHER:** Next board meeting is scheduled for October 20, 2022 @ 7:00 p.m. (Finance Committee @ 6:30) Executive/Finance Meetings: **September 22 (NOTE: Date change from Sept. 15)**, November 17, December 15 @ 6:00 p.m.

The meeting was adjourned by consensus at 6:35 p.m.  
Recording Secretary – Laurie Ortega