

PIONEERLAND LIBRARY SYSTEM
EXECUTIVE/FINANCE COMMITTEE MINUTES
Thursday, May 19, 2022, Willmar Library Multipurpose Room

Committee members present: Brent Olson, John Winter, Doug Erickson, Duane Anderson, Marlys Bjur, Dennis Ulrich, Julie Asmus. Bill Paterson (PLS Board) was also in attendance. Absent: Eric Rudningen, Ron Antony, and Candice Jaenisch. Admin Staff on site: Laurie Ortega, Director. Guests: Cindy Hendrickx, head librarian, Appleton.

Meeting was called to order at 6:00 p.m. by Olson. Roll call was taken and a quorum was present.

The agenda was approved on a motion by Paterson, seconded by Erickson.
No minutes to approve.

COMMITTEE REPORTS:

Finance Committee:

- A. **The April 2022 Financial Report** was approved on a motion by Ulrich, seconded by Anderson.

- B. **Bills and Check Registers** were approved on a motion by Bjur, seconded by Asmus.

Personnel Committee:

New Hires: The following new hires were approved on a motion by Ulrich, seconded by Paterson: Kristie Brisven, Library Asst. II, Montevideo/Clara City
Diane Woodhall, Library Asst. II, Spicer/New London
Beatrice Winter, Library Asst. II, Glencoe/Brownton
Sue Saulsbury, Library Asst. II, Benson/Kerkhoven

OLD BUSINESS: None

NEW BUSINESS: None

DIRECTOR'S UPDATE:

- A. **Head Librarian Vacancy:** The head librarian vacancy for Benson/Kerkhoven remains open. A couple of applications have been received which are under review. Virtual interviews may be scheduled with the two applicants before decided whether to bring one or both in for in-person interviews. Cindy Hendrickx, Appleton head librarian, has stepped in as interim Benson/Kerkhoven head librarian while the search continues in filling the vacancy.

- B. **Library Building Projects Update:** The city of New London has made an offer on new space for the New London library. The space is part of what used to be the grocery store, which had been renovated to house another agency. Some renovation is needed to make it suitable as a library location, including a new roof, a new accessible front entrance/indoor book drop, and some cosmetic updates. Projected timeline for relocation of the library is by the end of the year. The current New London library is closed due to water damage from the latest round of storms. The building owner is arranging for the damage to be repaired. Director does not have a timeline as to when this will be completed.

Cindy Hendrickx provided the committee with a brief update on the Appleton library project. The library will be relocated to the '52 Building' – bids for renovation have been received and are being reviewed. This will give the library a

much bigger footprint for the collection and for programming as well. Timeline for project completion/relocation is later this year.

C. Legislative Update: Not much happening in regards to the RLBS proposal or the Library construction grant ask in this session. Both appear to be once again stuck in committee. The clock is ticking on the regular session. If a special session is called it is unlikely that these will be on the agenda.

OTHER: Next board meeting scheduled for June 16, 2022 @ 7:00 p.m. (Finance Committee @ 6:30)
Executive/Finance Meetings: July 21, August 18 @ 6:00 p.m.

The meeting was adjourned by consensus at 6:45 p.m.
Recording Secretary – Laurie Ortega