

## **PIONEERLAND LIBRARY SYSTEM BOARD MEETING**

Thursday, April 21, 2022, 7:00 p.m. Willmar Public Library Multipurpose Room

The April, 2022 meeting of the Pioneerland Library System board was called to order at 7:00 p.m. by Finance Chair Ulrich. Roll call was taken and a quorum was present.

Admin Staff: Laurie Ortega, Director

Guest attending: Katy Hiltner, head librarian, Hutchinson/Winsted

**The agenda** was approved on a motion by Erickson, seconded by Schmalz.

**Minutes** of the March 17, 2022 Board meeting were approved on a motion by Fagnano and seconded by Anderson.

**The 2021 audit** was presented by David Euerle of Westberg Eischens PLPP. Following the presentation, the audit was accepted on a motion by Paterson, seconded by Bjur.

### **COMMITTEE REPORTS**

#### **FINANCE COMMITTEE**

1. **The March 2022 Financial Report** was approved on a motion by Erickson, seconded by Winter.
2. **Bills and check registers** were approved on a motion by Schmalz seconded by Bredeson.

#### **PERSONNEL COMMITTEE**

1. New Hires: No new hires.

**OLD BUSINESS** – Delivery Service: The new contract (same vendor) for delivery service, which includes the increase in daily fee/fuel surcharge, went into effect on April 1. Several other vendors have been asked to submit a quote if interested. Two have declined to offer a bid at this time and Director is waiting to hear back from one other who has expressed interest in possibly submitting a proposal.

**NEW BUSINESS** – No new business.

### **DIRECTORS REPORT**

- A. Pay Equity Notification:** PLS has been notified of our compliance with the Local Government Pay Equity Act. This is a report that is completed and filed with the state of Minnesota every three years.
- B. Head Librarian Vacancies:** Rachelle Golde, PLS youth services librarian in Hutchinson/Litchfield, has accepted the position as head librarian for Spicer/New London/Raymond/Lake Lillian/Atwater. The Benson/Kerkhoven head librarian position remains open and has been reposted.
- C. New London library:** A probable site for relocation of the New London library has been identified. The city is looking to purchase the space and is working on an agreement with the current owners. There will need to be some renovations to the space in order for it to be suitable for the library. Early estimated timeline for a possible move is late summer/early fall.
- D. 2021 Year in Review:** This handout outlines statistics across PLS on library system usage in 2021. The numbers are gathered from the Annual Report submitted to the state each year.

### **OTHER**

- A. The next board meeting is scheduled for June 16, 2022 @ 7:00 p.m. (Finance @ 6:30)  
Executive/Finance meeting: May 19 & July 21, 2022 at 6:00 p.m.

The meeting was adjourned at 7:45 p.m. on a motion by Bjur, seconded by Bredeson.

Recording secretary, Laurie Ortega