

**PIONEERLAND LIBRARY SYSTEM
BOARD MEETING MINUTES**

Thursday, October 15, 2020, @ 7:00 P.M. Meeting held via Zoom due to Covid-19.

The October 15, 2020 meeting of the Pioneerland Library System board was called to order at 7:00 p.m. by Chair B. Olson. Roll call was taken and a quorum was present.

Admin Staff on site: Laurie Ortega, Director

Guest attending remotely: Jake Fejedelem, Renville County head librarian.

The agenda was approved on a motion by Wilde, seconded by Ulrich.

Minutes of the June 18, 2020 Board meeting and the September 17, 2020 Executive/Finance Committee were approved on a motion by Ahmann and seconded by Erickson.

COMMITTEE REPORTS

FINANCE COMMITTEE

- A. The September 2020 Financial Report** was approved on a motion by Ulrich, seconded by Maatz.

- B. Bills and check registers** were approved on a motion by Ahmann, seconded by Hay.

- C. The 2021 Preliminary Budget** was approved on a motion by Fagnano, seconded by Ahmann.

PERSONNEL COMMITTEE

- 1) New Hires:** The hiring of Stacy Johnson, Library Asst. II, in Benson was approved on a motion by Ulrich, seconded by Asmus.

OLD BUSINESS – None

NEW BUSINESS

- A.** Saturday, December 26th was approved as a ‘closed day’ for PLS libraries on a motion by Wilde, seconded by Hay. All libraries will remain closed on the 26th following the paid holidays of December 24th & 25th. This will not be a paid holiday. Staff normally scheduled to work may elect to use their vacation or personal day to make up the time.

DIRECTOR’S UPDATE:

- A.** PLS libraries continue to provide limited services including curbside pickup of materials, express browsing, and limited computer use. Masks are required per governor’s mandate and social distancing is encouraged. We have begun to approve limited ‘in-person’ programs in venues where we can provide a minimum of six feet social distancing between attendees and limit time spent in the building.

OTHER

- A.** The next board meeting is scheduled for January 21, 2021 @ 7:00 p.m. (Finance 6:30) Exec/Finance Meetings: November 19 & December 17 @ 6:00 p.m.

The meeting was adjourned by consensus at 7:35 p.m.

Laurie Ortega, Recording Secretary