

PIONEERLAND LIBRARY SYSTEM
EXECUTIVE/FINANCE COMMITTEE MINUTES
Thursday, November 19, 2020, Via Zoom due to COVID-19

The meeting was called to order at 6:08 p.m. by Chair B. Olson.

Committee members present (attending remotely): Abigail Duly, Dennis Ulrich, Steve Ahmann, Brent Olson, John Maatz and Doug Erickson. Admin Staff on site: Laurie Ortega, Director. Absent: Joe Tacheny, Ron Shimanski, Todd Hay, Ron Antony

Roll call was taken and a quorum was present. All votes were taken by roll call.

The agenda was approved on a motion by Ulrich, seconded by Ahmann.

Minutes of the September 17, 2020 Executive/Finance Committee were approved at the October 15, 2020 Boar meeting.

COMMITTEE REPORTS:

Finance Committee:

A. The October 2020 Financial Report was approved on a motion by Duly, seconded by Ulrich.

B. Bills and Check Registers were approved on a motion by Ulrich, seconded by Duly.

Personnel Committee:

- **New Hires:** The following new hires were approved on a motion by Ulrich, seconded by Ahmann:
 - Nicole Howe, Library Asst. II, Granite Falls
 - Linda Swalin, Library Asst. II, Atwater
 - Alyssa Lennander, Children's Librarian, Willmar
 - Azalea Wolong, Library Asst. I, Litchfield

OLD BUSINESS: No old business.

NEW BUSINESS: No new business

DIRECTOR'S UPDATE:

A. Governor's Mandate: Since PLS libraries are already limiting patron traffic/time in buildings with Library Express service and curbside pickup options Director does not feel we need to dial back any further at this time. Some libraries may wish to move back to appointment only service rather than limited walk-in – which is fine. Curbside service will continue to be available for anyone who wants it.

B. American Connection Project: PLS has been contacted by the American Connection Project working on developing an online list of free public wifi locations across the country. This is especially important right now with people needing access for distance learning. Director has compiled list of PLS locations to send as all PLS libraries have wifi available in parking lot and/or in front of our buildings.

OTHER: Next board meeting scheduled for January 21, 2020 @ 7:00 p.m.
Executive/Finance Meetings: December 17 @ 6:00 p.m.

The meeting was adjourned by consensus at 6:30 p.m.
Recording Secretary – Laurie Ortega