

PIONEERLAND LIBRARY SYSTEM
EXECUTIVE/FINANCE COMMITTEE MINUTES
Thursday, May 22, 2020, Via Zoom due to COVID-19

The meeting was called to order at 6:00 p.m. by Chair B. Olson.

Committee members present (attending remotely): Brent Olson, Todd Hay, Brad Johnson, Doug Erickson, Abigail Duly, Ron Shimanski, Dennis Ulrich, Steve Ahmann, and Ron Atony. Admin Staff on site: Laurie Ortega. Guest attending remotely: Vicki Bartz, head librarian, Ortonville and Graceville. Absent: Joe Tacheny and John Maatz.

The agenda was approved on a motion by Antony, seconded by Ulrich.
Minutes of the April 16, 2020 Executive/Finance Committee were approved on a motion by Ahmann and seconded by Shimanski.

COMMITTEE REPORTS:

Finance Committee:

- A. The April 2020 Financial Report** was approved on a motion by Ulrich, seconded by Duly.
- B. The final December 2019 Financial Report** was presented.
- C. Acceptance of the 2019 Audit** was tabled until the next full board meeting.
- D. Bills and check registers** were approved on a motion by Ulrich, seconded by Johnson.

Personnel Committee: No new hires

OLD BUSINESS: None.

NEW BUSINESS:

- A. The Kandiyohi County Law Library Service Contract** was approved on a motion by Ahmann, seconded by Hay.

DIRECTOR'S UPDATE:

- A.** Director Ortega reported that curbside service in Pioneerland has been successful, with all 32 libraries now participating. Plans for ramping up the service to include 'on demand' Curbside during regular library hours as staffing allows, and moving towards offering limited computer use for patrons by appointment only were presented. Digital options such as virtual story hours and increased Overdrive purchasing, including online magazines, were also presented.

OTHER: The next board meeting will be scheduled for Thursday, June 18th, 2020 via Zoom.

Meeting was adjourned by consensus at 6:48 p.m.

Recording Secretary -- Marjorie DeJong