

PIONEERLAND LIBRARY SYSTEM
EXECUTIVE/FINANCE COMMITTEE MINUTES
Thursday, February 20, 2020, Willmar Library Multi-purpose Room

The meeting was called to order at 6:03 p.m. by Chair B. Olson.

Present were committee members: Ron Shimanski, Brent Olson, Joe Tacheny, Ron Antony, Doug Erickson, Steve Ahmann, and John Maatz. Admin Staff: Laurie Ortega. Absent: Abigail Duly, Todd Hay, Brad Johnson, and Dennis Ulrich. Guest: Larissa Schwenk, head librarian, Montevideo/Milan/Clara City/Granite Falls.

The agenda was approved on a motion by Shimanski, seconded by Erickson.

Minutes of the January 16, 2020 Finance Committee were approved on a motion by Ahman seconded by Antony.

COMMITTEE REPORTS:

Finance Committee:

- A. **The January 2020 Financial Report** was approved on a motion by Erickson, seconded by Shimanski.
- B. **Bills and check registers** were approved on a motion by Shimanski, seconded by Tacheny.
- C. **2019 Fund Transfers** were approved on a motion by Erickson, seconded by Ahmann.

Personnel Committee:

The following new hire was approved on a motion by Antony, seconded by Shimanski.
Jessica Fiecke, Library Asst. II, Winsted.

OLD BUSINESS: None.

NEW BUSINESS:

- A. **2020 Committee Appointments** were approved on a motion by Tacheny, seconded by Maatz.

DIRECTOR'S UPDATE:

- A. Westberg-Eischens was at PLS on February 18 & 19 for the 2019 audit. Things appeared to go smoothly with no major issues that we are aware of. The audit findings will be presented at the April board meeting.
- B. Library Legislative Day is scheduled for March 31, 2020 in St. Paul. The briefing takes place the evening of the 30th. Trustees and staff are welcome to attend either or both event.
- C. The Annual MLA Conference is scheduled for October 1-2 in Duluth.
- D. By-laws review: the newly appointed Policy Committee will begin a review of the PLS by-laws. Ortega will put together a doodle poll of possible dates/times to send to committee with.
- E. Discussion of New London library project and possible issue with current location.

OTHER: Next board meeting is Thursday, April 16, 2020, 7:00 p.m. (Finance @ 6:30.)
Exec/Finance Meetings: March 19 & May 21 at 6:00 p.m.

Meeting was adjourned by consensus at 6:40 p.m.

Recording Secretary --- Laurie Ortega