

PIONEERLAND LIBRARY SYSTEM
EXECUTIVE/FINANCE COMMITTEE MINUTES
Thursday, November 21, 2019, Willmar Library Multipurpose Room

The meeting was called to order at 6:01 p.m. by Vice Chair Olson. A quorum was announced.

Present were committee members: Todd Hay, Brent Olson, Dennis Ulrich, Joe Tacheny, Abigail Duly, Ron Shimanski, and Brad Johnson. Admin Staff: Laurie Ortega. Guest: Ria Newhouse, head librarian, Spicer/New London/Raymond/Lake Lillian/Atwater. Absent: Steve Ahman, Cathy Baumgartner, Ron Antony, and John Maatz.

The agenda was approved on a motion by Shimanski, seconded by Hay.

Minutes of the October 17, 2019 Finance Committee were approved on a motion by Hay, seconded by Duly.

COMMITTEE REPORTS:

Finance Committee:

The October 2019 Financial Report was approved on a motion by Ulrich, seconded by Shimanski.

Bills and check registers were approved on a motion by Johnson, seconded by Ulrich.

Personnel Committee:

New hires: The following new hires were approved on a motion by Ulrich, seconded by Tacheny: Megan Nicholas, Library Asst. II, Montevideo
Kevin Hovey, Library Asst. III, Litchfield
Mary Kusler, Library Asst. II, Dassel
Abby Scott, Library Asst. III, New London

OLD BUSINESS: NONE

NEW BUSINESS: NONE

DIRECTOR'S REPORT:

- A. Negotiations Meeting:** The initial negotiations meeting with the head librarians AFSCME group has been scheduled for November 26th at 4:00 p.m.
- B. 2020 Board Meeting schedule:** The 2020 board meeting calendar was shared. Please let director know if you have any questions.
- C. B&T credit:** A credit from Baker & Taylor in the amount of \$23,655 was discussed. This credit reflects an over charge to PLS for the years 2017-2019.
- D. OTHER:**
Next full board meeting is scheduled for Thursday, January 16, 2020, 7:00 pm. (Finance is at 6:30)
Exec/Finance Meetings December 19 at 6:00 p.m.

Meeting was adjourned by consensus at 6:23 p.m.

Recording Secretary --- Laurie Ortega