

**PIONEERLAND LIBRARY SYSTEM
BOARD MEETING MINUTES**

June 20, 2019, 7:00 p.m., Willmar Public Library Multi-Purpose Room

The June 20, 2019 meeting of the Pioneerland Library System Board was called to order by Chair Antony at 7:11 p.m. A quorum was present.

Guests present: Nicole Schmiesing, head librarian, Benson/Kerkhoven

The agenda was approved as amended on a motion by Nordaune, seconded by Kallestad.

Minutes of the April 18, 2019 Board meeting and May 16, 2019 Executive/Finance Committee meeting were approved on a motion by Shimanski, seconded by Asmus.

COMMITTEE REPORTS

FINANCE COMMITTEE

The May 2019 financial report was approved on a motion from Ulrich, seconded by Erickson. **Bills and check registers** were approved on a motion by Ulrich, seconded by Shimanski.

PERSONNEL COMMITTEE

New hires: The following new hires were approved on a recommendation by Hay, seconded by Ulrich:

- Amy Speiser, Library Asst. II, Clara City
- Jack Horton, Library Asst. I, Hutchinson
- Patrick Lyons, Library Asst. I, Hutchinson

Director Evaluation Recommendation: Antony presented a brief summary of the results of the 2019 Director evaluation. Following a Personnel Committee recommendation of a satisfactory review, approval was given on motion by Wilde, seconded by Kallestad, to grant a step increase for the director, effective July 1, 2019.

NEW BUSINESS

- A) The RLBSS Application for FY20 was presented for submission. Following discussion, approval to sign/submit was given on a motion by Wilde, seconded by B. Johnson.
- B) MCIT Membership has been approved and in effect as of June 14, 2019.
- C) 2020 City and County funding requests will be sent out in the coming weeks. The amount requested will be determined based on the needs of each library.

OLD BUSINESS

There is no old business.

DIRECTOR'S REPORT

Legislative Update: Ortega informed the board that despite efforts no approval was given for the RLBSS funding increase, formula change, or RLTA language change proposals in the recent legislative session.

Head Librarian Share: Nicole Schmiesing, Head Librarian of Benson and Kerkhoven Libraries, presented to the board information about herself, the Benson/Kerkhoven libraries and their programs, as well as community outreach and involvement.

OTHER

- A) The next board meeting is scheduled for October 17, 2019 @ 7:00 PM (Finance 6:30)
Exec/Finance Meetings: July 18, August 15, Sept 26 (note date) @ 6:00 PM
- B) Chair Antony presented a request from head librarians for compensation for mileage and time for their presence at full board meetings when they present. On a motion by Duly, seconded by Ahmann, it was approved that PLS would reimburse mileage if a head librarian presents at a full board meeting. Time spent will be included in regular work time and overtime will not be approved.

The meeting was adjourned on a motion by Shimanski, seconded by Ahmann at 7:55 p.m.

Mary Bregel, Recording Secretary