

**PIONEERLAND LIBRARY SYSTEM  
BOARD POLICY**

<b>Policy:</b> Gifts and Donations of Art and Collectibles	<b>Policy number:</b> TBD
<b>Policy Date:</b> January 14, 2010	<b>Revision Date:</b>
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**Purpose:** To establish Pioneerland Library System policy regarding gifts and donations of art and other collectibles.

**Policy:** Pioneerland Library System and its member libraries may accept gifts and donations of art and other collectibles when the following conditions are met:

- Works of art or other collectibles received as a gift or bequest may be accepted. However, all gifts or donations of such items must be given without restrictions or conditions.
- To obtain a tax benefit, the donor is responsible for an appraisal when an art work or collectible is donated to the library. Acceptance of a gift which has been appraised by a disinterested third party does not imply endorsement of the appraisal by the library.
- At the discretion of Pioneerland Library System gifts of art or collectibles may either be retained as property of the library or liquidated for cash funds.
- Pioneerland Library System shall be held harmless in the event of any damage to or loss of the item(s).

The library has the right to refuse any donation for any reason.

**Procedures:**

- Local head librarians may accept gifts addressed by this policy on behalf of Pioneerland Library System.
- Disposal of such gifts and donations requires approval of Pioneerland Library System.