

**PIONEERLAND LIBRARY SYSTEM
BOARD MEETING MINUTES
January 20, 2011, 7:00 p.m.
Multi-Purpose Room, Willmar Library**

The January 20, 2011 meeting of the Pioneerland Library System Board was called to order by Chair Amy Wilde at 7:08 p.m. Roll call was taken and a quorum was announced.

Guests present: Lynda Behm, librarian, Atwater

Motion, Hoyhtya; seconded by Madsen to approve the agenda as amended. Motion carried.

Motion, Nelson; seconded by Schweiss to approve the October 21, 2010 Board minutes as amended. Motion carried.

COMMITTEE REPORTS

NOMINATING COMMITTEE: (H. Rotunda) Election of 2011 Board Officers

Motion was made by Madsen, seconded by Setzepfandt, to approve the following as nominated. Motion carries.

Board Chair: Amy Wilde, **Vice Chair:** Ron Antony, **Secretary:** Barbara Hoyhtya, **Treasurer:** Bev Wangerin, **Finance Chair:** Denis Anderson

Remainder of Finance Committee: Motion by Olson, seconded by ? to approve the remainder of the Finance Committee appointees as nominated (**Paul Setzepfandt, Graylen Carlson, Barb Nelson, Brent Olson, Jeff Lopez, and Harlan Madsen**). Motion carries.

FINANCE COMMITTEE:

December 2010 Financial Report – Motion to accept by Wangerin, second by Madsen; motion carried.

Approval of Bills and check registers – Motion to accept by Wangerin, second by Hoyhtya; motion carried.

2011 Budget: Motion to approve the 2011 budget by Wangerin, second by Setzepfandt. Motion carried.

Renewal of Clarkfield Service Contract: Motion by Wangerin, second by Antony to approve renewal of the annual agreement between PLS and the Clarkfield Library. Motion carried.

2011 Library Size Criteria: Motion by Wangerin, second by Kyllingstad, to leave the 2011 Library Size Criteria formula the same as in 2010. Motion carries.

2011 Mileage Reimbursement Rate: The IRS mileage reimbursement rate is being increased from .50 cents per mile to .51 cents per mile. Information only, no action needed.

Administration Offices Lease: PLS Administrations six year office space lease with the city of Willmar is up at the end of this year. Houlahan will meet with Willmar city administrator to negotiate lease renewal terms. Information only, no action needed.

PERSONNEL COMMITTEE: (P. Kyllingstad)

New Hires – Motion by Kyllingstad, second by Antony, to approve the following new hires:

Jeanie Von Berge, Library Assistant II, Brownton.

Elizabeth Cronk, Head Librarian, Litchfield/Dassel/Grove City. Motion carried.

Policies: #207-Payoll: Motion by Kyllingstad, second by Schweiss, to approve the policy as revised. Motion carries.

#303A-Reimbursement of Moving and Interview Expenses: A motion was made by Herzer, seconded by Hoyhtya, to table the revised policy and return it to the Personnel Committee for further discussion. Motion carries.

Old Business: None

New Business:

2011 Committee appointments: Committee appointments will be made at the February 17, 2011 Executive/Finance meeting.

Directors Report (see attached):

Other:

The next Board Meeting is scheduled for **7:00 p.m. Thursday, April 21, 2011**, at Willmar Library. The annual audit report will be presented. If available, a digital copy of the audit will be sent to board members in advance of this meeting.

Closed Session: Motion by Madsen, second by Olson, to close the meeting at this point to discuss the Union/PLS contract agreement for 2011. Motion carries.

Following discussion, motion by Setzepfandt, second by Wangerin, to re-open the session. Motion was made by Olson, seconded by Herzer, to allow the negotiation team the authority to mediate in good faith the PLS/Union contract terms at the January 24, 2011 mediation session, and granting the Executive/Finance Committee authority to approve the final contract. Motion carries.

On a motion by Hoyhtya, second by Fagnano, the meeting was adjourned at 8:14 p.m.

Recording secretary, Laurie Ortega