

PIONEERLAND LIBRARY SYSTEM
EXECUTIVE/FINANCE COMMITTEE MINUTES

Thursday, September 15, 2016
Pioneerland Administrative Offices

The meeting was called to order at 6:05 p.m. by Chair Doug Reese. A quorum was announced and introductions made.

Present were committee members: Jeff Lopez (phone), Paul Setzepfandt, Doug Reese, Cheryl Heimerl, Denis Anderson and Brent Olson. Admin Staff: Laurie Ortega, Pam Dille; Guests: Allison Girres, Renville Co. librarian; Absent: Ron Shimanski, Ron Antony, Mike Housman, Brad Johnson, Graylen Carlson.

The agenda was approved on a motion by Olson, seconded by Heimerl.

Minutes of the August 18, 2016 Finance Committee were approved on a motion by Anderson, seconded by Setzepfandt.

COMMITTEE REPORTS:

Finance Committee:

The August 2016 Financial Report was approved on a motion by Heimerl, seconded by Anderson.

Bills and check registers were approved on a motion by Anderson, seconded by Setzepfandt.

Personnel Committee:

The following new hires were approved on a motion by Olson, seconded by Anderson.

Sarah Hausken, Library Asst. III, Olivia
Miranda Stueckrath, Library Asst. I, Willmar
Regina McGough, Library Asst. I, Willmar
Haley Lukes, Library Asst. I, Glencoe

OLD BUSINESS: None.

NEW BUSINESS:

- A. The final Legacy report for fiscal year 2014 was approved on a motion by Olson, seconded by Anderson.
- B. On a motion by Olson, seconded by Heimerl, the committee went into closed session at 6:22 p.m. to discuss options in response to the significant 2017 health insurance premium rate increase for PLS. The meeting was re-opened at 6:44 p.m. On a motion by Anderson, seconded by Olson, the committee directed Ortega to contact union representatives to setup a meeting of negotiations teams to discuss 2017 health insurance.

DIRECTOR'S UPDATE:

- A.** Action on the RLBSS formula change proposal was tabled until the October 2016 meeting. This is due to a pending agreement by the Council of Regional Public Library System Administrators (CRPLSA) on proposed formula changes to include in the legislative platform.
- B.** Madison/Canby/Dawson head librarian, Kathie Behrens retired on August 31, 2016. At the current time there are three applicants for the open Madison/Canby/ Dawson position. Applications will be accepted through September 30, 2016.
- C.** Clara City librarian, Karen Rothers will retire at the end of October 2016. PLS Administration will follow procedures for posting and filling this position as described in the current Union Contract Agreement.
- D.** Regional library system update: Pending forthcoming retirements, there are open director positions at three regional library systems: Southeastern (SELCO), Viking, and Traverse des Sioux.

OTHER:

- A.** Next board meeting is scheduled for Thursday, October 20, 2016, 7:00 pm. (Finance 6:30 p.m.)
- B.** Exec/Finance Meetings November 17 & December 15th at 6:00 p.m.

Meeting was adjourned by consensus at 6:54 p.m.
Recording Secretary --- Pam Dille