

PIONEERLAND LIBRARY SYSTEM
EXECUTIVE AND FINANCE COMMITTEE MINUTES
Thursday, March 17, 2016 --- 6:00 p.m.

The meeting was called to order at 6:00 p.m. by Chair Doug Reese. A quorum was announced and introductions were made.

Present were committee members: Doug Reese, Denis Anderson, Cheryl Heimerl, Ron Shimanski, Brad Johnson, Mike Houseman, and Paul Setzepfandt. Absent: Ron Antony, Jeff Lopez, Brent Olson, and Graylen Carlson. Admin Staff present: Laurie Ortega, Pam Dille. Guest: Jackee Fountain, head librarian, Glencoe and Brownton.

The agenda was approved on a motion by Houseman, seconded by Setzepfandt.

Minutes of the February 18, 2016 Finance Committee were approved on a motion by Anderson, seconded by Heimerl.

COMMITTEE REPORTS:

Finance Committee:

The February 2016 financial report was approved on a motion by Heimerl, seconded by Houseman.

Bills and check register were approved on a motion by Houseman, seconded by Johnson.

Personnel Committee: There were no new hires.

Old Business: None.

New Business:

2015 Annual Report: A request for approval to sign/submit the Annual Report to State Library Services due on April 1, 2016 was approved on a motion by Anderson, seconded by Heimerl.

Director's Update:

A. RLTA Update: The state librarian has agreed to move forward with a Category One payment on April 15, 2016 at which time PLS will receive \$424,484 (90% of its state fiscal year 2016 entitlement). The remaining 10% (\$48,276) will be paid following the submission and acceptance of a final report and take place on or about September 30, 2016. PLS's total state fiscal year 2016 entitlement is \$482,760.

B. CRPLSA Meeting: Ortega will attend a meeting of the Council of Regional Public Library System Administrators (CRPLSA) at the East Central Library System Headquarters in Cambridge, MN, March 29 – 31.

Other:

A. Based on the positive experience of his family, Doug Reese praised the services and resources the library provides to homeschool parents and their children. Cheryl Heimerl encouraged parents of homeschoolers to get involved with their local library boards.

B. Future Board and Executive Meetings: The next Board meeting is scheduled for Thursday, April 21, 2016 at 7:00 p.m. (Finance at 6:30 p.m.) Executive/Finance meeting is May 19, 2016 at 6:00 p.m.

Meeting was adjourned by consensus at 6:20 p.m.

Recording Secretary --- Pam Dille