

PIONEERLAND LIBRARY SYSTEM
EXECUTIVE AND FINANCE COMMITTEE MINUTES
September 18, 2014, 6:00 p.m., PLS Office, Room 216

The meeting was called to order at 6:0 p.m. by Vice Chair Denis Anderson. A quorum was announced.

Present were committee members: Denis Anderson, Doug Reese, Roger Vacek, Graylen Carlson, Brad Johnson, Cathy Baumgartner, Tim Benoit, Mary Huesing, and Jeff Lopez.

Admin Staff: Mark Ranum, Laurie Ortega. Guests: PLS Board member Everett Reilly; Allison Girres, head librarian, Olivia/Renville/Fairfax/Bird Island and John Baken, head librarian, Willmar.

Absent: Randy Kramer and Brent Olson.

The Agenda was approved as amended on a motion by Carlson, seconded by Reese.

Minutes of the July 17, 2014, Executive/Finance meeting were approved at the August 21, 2014 special board meeting.

COMMITTEE REPORTS:

Finance Committee: August 2014 financial report was approved on a motion by Benoit and seconded by Baumgartner.

Bills and check registers: Approved on a motion by Johnson, seconded by Vacek.

Personnel Committee:

New hires: The following new hire was approved on a motion by Vacek, seconded by Benoit:
Andrew Zandt, Library Assistant II, Appleton

Old Business: None

New Business:

2014 RLBSS Results Accomplished Report: PLS annually reports to the state on use of RLBSS funds. Request to approve signing and submission of this annual report was approved on a motion by Baumgartner, seconded by Carlson.

SAMMIE: Discussion on a possible incorporation of SAMMIE multi-type into Pioneerland/Plum Creek was added to the agenda by Roger Vacek, who is a PLS representative on the SAMMIE Board. It appears that there may be some interest by PLS/PCLS and possibly the SAMMIE board in exploring this idea. Ranum stated that there are a couple of ways the PLS board could proceed if they are interested: 1) The PLS representatives on SAMMIE could come to that board with a recommendation 2) This issue could be approached legislatively. The Plum Creek board has a standing resolution that they are interested in merging should SAMMIE Board be interested.

A motion was made by Reese, seconded by Vacek, to place this on the October board agenda, and for Ranum to prepare a 'white paper' on the background of this issue and a possible actions the PLS board could take. Motion carried.

Directors Report

Cosmos: Meeker County librarian Beth Cronk, along with other members of her staff and Ranum, have been attending planning meetings for the Cosmos library project. The lot has been identified and a bid accepted. The lot is located on Main Street and the plan is for the building to be a multiuse facility including city hall, library, along with other community space, possibly a fitness center. The project is moving forward with the city beginning a fundraising campaign. It is anticipated that construction will begin in the spring of 2015 with a possible opening late fall of that year. Staff will continue to attend planning meetings and participate in this project.

Telecom Update: A minimum of 12 mbps internet has now been installed in every library with the exception of Lake Lillian and Canby. It is anticipated that these libraries will be brought online by the end of September. Since the contracted completion date of July 1st was not met by the provider (Warner Connect) the penalty phase of the contract is now in effect. The final amount of the penalty paid to PLS has not been determined at this point. Once all libraries are online PLS Administration will enter into discussions with Warner Connect to determine the penalty amount.

Meeting adjourned by consensus at 6:33

Recording Secretary – Laurie Ortega