

PIONEERLAND LIBRARY SYSTEM
EXECUTIVE/FINANCE COMMITTEE MINUTES
Thursday, November 16, 2017, Willmar Library Multi-purpose room

The meeting was called to order at 6:00 p.m. by Chair Ron Antony. A quorum was announced and introductions made.

Present were committee members: Bonita Kallestad, Brad Johnson, Cathy Baumgartner, Ron Shimanski, Amy Wilde, Ron Antony, Dennis Ulrich, and Mike Housman; Admin Staff: Laurie Ortega; Guest: Ria Newhouse, head librarian; Absent: Brent Olson, Jeff Lopez, and Cheryl Heimerl.

The agenda was approved on a motion by Shimanski, seconded by Kallestad.

Minutes of the September 14, 2017 Exec/Finance Committee were previously approved at the October 19, 2017 board meeting.

COMMITTEE REPORTS:

Finance Committee:

The October 2017 Financial Report was approved on a motion by Housman, seconded by Shimanski.

Bills and check registers were approved on a motion by Housman, seconded by Ulrich.

Personnel Committee:

The following new hires were approved on a motion by Ulrich, seconded by Baumgartner:

Leigha Bruns, Library Asst. III, Winsted
Margaret Zacharias, Library Asst. II, Dawson
Kate Muntean, Library Asst. II, Madison

OLD BUSINESS: None.

NEW BUSINESS:

FY15 Legacy Completion Report: A request to approve signing and submission of the FY15 Legacy Funds completion report was approved on a motion by Kallestad and seconded by Housman.

DIRECTOR'S UPDATE:

2018 Boar Calendar: The 2018 Board Calendar was sent to board members for their information. Please let Ortega know if you notice anything in need of correction.

Board Term ending: Brent Olson (Big Stone County) has reached the end of his eligibility on the PLS board. Olson is eligible for reappointment after a one year absence. Big Stone County has been notified of the need for a new appointment. Ortega will check the board roster and will notify board members in need of reappointment to another term.

OTHER:

- A. Next board meeting is scheduled for Thursday, January 18, 2018 @ 7:00 p.m. (Finance at 6:30 p.m.); Exec/Finance Meeting **December 21 at 6:00 p.m.**

Meeting was adjourned at 6:23 p.m. on a motion by Shimanski, seconded by Baumgartner.
Laurie Ortega, Recording Secretary