

PIONEERLAND LIBRARY SYSTEM
EXECUTIVE/FINANCE COMMITTEE MINUTES

Thursday, August 18, 2016, Willmar Public Library Multipurpose Room

The meeting was called to order at 6:00 p.m. by Chair Doug Reese. A quorum was announced and introductions made.

Present were committee members: Graylen Carlson, Jeff Lopez, Paul Setzepfandt, Doug Reese, Mike Housman, and Denis Anderson. Admin Staff: Laurie Ortega; Guests: Ria Newhouse, head librarian, Spicer/New London/Raymond/Lake Lillian and Jackee Fountain, head librarian, Glencoe/Brownton; Absent: Ron Shimanski, Ron Antony, Brent Olson, Cheryl Heimerl and Brad Johnson.

The agenda was approved on a motion by Anderson, seconded by Setzepfandt.

Minutes of the July 21, 2016 Exec/Finance Committee were approved on a motion by Carlson, seconded by Housman.

COMMITTEE REPORTS:

Finance Committee:

The July 2016 Financial Report was approved on a motion by Anderson, seconded by Setzepfandt.

Bills and check registers were approved on a motion by Anderson, seconded by Housman.

Personnel Committee:

The following new hires were approved on a motion by Carlson, seconded by Setzepfandt:

Mary Bregel, Multi-Task Service Center Assistant (PLS)

OLD BUSINESS: None.

NEW BUSINESS:

RLTA FY16 Final Report: Annually PLS Board approves a state report submission regarding PLS's telecommunications expenses for the current year. On a motion by Anderson, seconded by Housman, approval was given for submission of the FY16 RLTA final report.

2017 Health Insurance Rates: PLS has been notified that we will receive a 29.5% increase from the SWWC Cooperative for 2017 health insurance premiums. This was a surprising and unexpectedly large increase considering the downward trend PLS has experienced over the past years. Our insurance agent, Bill Chukuske, has requested a meeting with SWWC and BSBC representatives in order for them to explain their calculations and the reason for the large increase. This meeting is scheduled for Tuesday, August 23 here at PLS. Bill has also begun requesting rate quotes and plan options from other providers.

DIRECTOR'S UPDATE:

CRPLSA Meeting: Ortega attended the CRPLSA (Council of Regional Public Library System Administrators) meeting July 28 & 29 in Mountain Iron. At this meeting the current formula for RLBS funding distribution was discussed. The current formula of equalization has had the consequence in recent years of reducing funding for more rural regions. As this formula was established in 1991, the directors are working on various formula calculations to come up with an option that is more favorable to rural regions, with the ultimate goal of at a minimum holding

all regions harmless. It is the hope that all regions will support a formula change that can then be put on the legislative platform along with a request for an overall increase in RLBSS funding. At this point all the formulas being considered would result in PLS receiving an increase in RLBSS dollars. More information will be presented as the regional director's move forward with this process.

Cosmos Update: The Cosmos library project is well under way. The head librarian has begun working with Baker & Taylor to develop and purchase the opening day collection. We are still on track for opening mid-November even though the construction may be completed before then.

September Exec/Finance Meeting Date: Ortega asked the group about the possibility of changing the date of the September meeting. It was brought to her attention that there may be a conflict with the AMC policy meeting scheduled for the same time. The consensus of the group was to keep the Exec/Finance date of Sept. 15 as the county commissioners in attendance were not planning to attend the AMC meeting.

OTHER:

- A. Next board meeting is scheduled for Thursday, October 20, 2016, 7:00 p.m. (Finance at 6:30 p.m.)
- B. Exec/Finance Meetings **September 15th & November 17th at 6:00 p.m.**

Meeting was adjourned by consensus at 6:26 p.m.

Laurie Ortega, Recording Secretary