

PIONEERLAND LIBRARY SYSTEM
EXECUTIVE AND FINANCE COMMITTEE MINUTES
May 21, 2015, 6:00 p.m.

The meeting was called to order at 6:00 p.m. by Chair Brent Olson. A quorum was announced and introductions were made.

Present were committee members: Roger Vacek, Graylen Carlson, Doug Reese, Cheryl Heimerl, Ron Antony, Jeff Lopez, Brent Olson, and Doug Reese. Absent: Mike Housman, Brad Johnson, and Denis Anderson. Admin Staff present: Laurie Ortega.
Guests: Pam Dille, head librarian, Hutchinson/Winsted.

The Agenda was approved on a motion by Carlson, seconded by Heimerl.

Minutes of the March 19, 2015 Executive/Finance committee and the April 16, 2015 Finance Committee were approved on a motion Reese, seconded by Vacek.

COMMITTEE REPORTS:

Finance Committee:

The April 2015 financial report and the Final 2014 financial report were approved on a motion by Vacek, seconded by Heimerl.

Bills and check registers were approved on a motion by Reese, seconded by Antony.

Personnel Committee:

New hires: The following new hires were approved on a motion by Reese, seconded by Vacek:

Ria Newhouse, Head Librarian, Spicer/New London

Holly Degner, Library Assistant I, Maynard

Rachel Christiansen, Library Assistant II, Ortonville

Old Business: None

New Business:

Ad Hoc Committee Update: Chair Brent Olson provided an update on the May 12th Ad Hoc Committee on Director Position conference call. An outline of that conversation was distributed. Following discussion, Ortega was directed to call a Personnel Committee Meeting for Thursday, May 28th for review/possible revision of the Executive Director's job description. The Ad Hoc Committee and Personnel Committee will present their recommendations to the full board at the June 18th meeting.

Directors Report:

Legislative Update: Neither the RLBSS funding or Legacy funding bills were finalized during the regular legislative session due to time running out. It is anticipated that both of these bills will be on the agenda for any special session called. Ortega will keep the board informed of any updates.

RLTA: Communication between State Library Services, Warner Connect, and PLS Administration is ongoing. Following the most recent telephone conversation it appears that Warner and the State Library have agreed on additional documentation to be supplied by Warner Connect outlining invoiced charges and that Warner is working on providing this.

Meeting was adjourned by consensus at 7:15 p.m.

Recording Secretary – Laurie Ortega