

PIONEERLAND LIBRARY SYSTEM
EXECUTIVE/FINANCE COMMITTEE MINUTES
Thursday, February 16, 2017, Willmar Library Multi-purpose Room

The meeting was called to order at 6:00 p.m. by Vice Chair Olson. A quorum was announced and introductions made.

Present were committee members: Brad Johnson, Mike Housman, Ron Shimanski, Cheryl Heimerl, Dennis Ulrich, Brent Olson, Amy Wilde, and Bonita Kallestad. Admin Staff: Laurie Ortega. Absent: Ron Antony, Jeff Lopez, Cathy Baumgartner

The agenda was approved as amended on a motion by Heimerl, seconded by Kallestad. **Minutes of the January 19, 2017 Finance Committee** were approved on a motion by Johnson, seconded by Ulrich.

COMMITTEE REPORTS:

Finance Committee:

- A. **The January 2017 Financial Report** was approved on a motion by Housman, seconded by Heimerl.
- B. **Bills and check registers** were approved on a motion by Housman, seconded by Heimerl.
- C. **2016 Fund Transfers** were approved on a motion by Wilde seconded by Ulrich.

Personnel Committee:

The following new hires were approved on a motion by Ulrich, seconded by Johnson:
Deb Lanthier, Head Librarian, Madison/Canby/Dawson
Abusufyan Harbi, Library Asst. I, Willmar

OLD BUSINESS: None.

NEW BUSINESS:

- A. **WAN Services Contract** – The contract with Arvig for provision of WAN services to PLS beginning July 1, 2017, is completed. Approval for Ortega to sign contract was given on a motion by Heimerl, seconded by Shimanski.
- B. **Admin/Central Services capped salaries** – Agenda item is tabled until the March 16th Exec/Finance meeting.
- C. **2017 Committee Appointments** were approved on a motion by Housman, seconded by Kallestad.

DIRECTOR'S UPDATE:

- A. Library Legislative Day is February 22nd in St. Paul. The briefing takes place the evening of the 21st. Trustees and staff are welcome to attend either or both event.

OTHER:

- A. Next board meeting is scheduled for Thursday, April 20, 2017, 7:00 p.m. (Finance @ 6:30)
- B. Exec/Finance Meetings: March 16, May 18 at 6:00 p.m.

Meeting was adjourned by consensus at 6:22 p.m.
Recording Secretary --- Laurie Ortega