

**PIONEERLAND LIBRARY SYSTEM
BOARD MEETING MINUTES**

JANUARY 15, 2015, 7:00 p.m., Willmar Public Library Multi-Purpose Room

The January 15, 2015 meeting of the Pioneerland Library System Board was called to order by Chair Brent Olson at 7:00 p.m. A quorum was present.

Guests present: Jackee Fountain, head librarian, Glencoe/Brownton; Dawn Erickson, head librarian, Benson; Nick Johnson, City Administrator, Canby; Crystal Hansonl, City Manager, Dawson; Tom Cherveney, West Central Tribune; Julie Cunningham, Clara City Herald, members of the public.

Also in attendance for the Closed Session was attorney Pamela Galanter, Madden Galanter Hansen, LLP.

The agenda was approved on a motion by Reese, seconded by Heimerl.

At 7:03 p.m. the meeting was closed on a motion by Thomas, seconded by Fidler (Larson opposed), for purposes of preliminary consideration of allegations against an individual who is subject to the Board's authority, pursuant to Minnesota Statute 13D.05, subdivision 2(b). The meeting was re-opened at 8:25 p.m.

Minutes of the December 18, 2014 Board meeting were approved on a motion by Houseman, seconded by Pogge-Weaver.

COMMITTEE REPORTS

NOMINATING COMMITTEE

A call for nominations from the floor for Executive Officers was given by Olson. There were no nominations from the floor. The slate of Officers was nominated and approved as follows:

Board Chair - Brent Olson, motion made by Antony, seconded by Shimanski.

Vice Chair – Doug Reese, motion made by Lopez, seconded by Thomas.

Secretary – Cheryl Heimerl, motion made by Shimanski, seconded by Anderson.

Treasurer – Roger Vacek, motion made by Houseman, seconded by Heimerl.

Finance Chair – Denis Anderson, motion made by Antony, seconded by Vacek.

A call for nomination from the floor for the remaining 6 appointees to the Finance Committee was given by Olson. There were no nominations from the floor. On a motion by Anderson, seconded by Heimerl, the following were appointed to the Finance Committee as presented:

Mike Houseman, Brad Johnson, Graylen Carlson, Jeff Lopez, Randy Kramer, and Ron Antony.

FINANCE COMMITTEE

December 2014 (preliminary) financial report was approved on a motion by the Finance Committee, seconded by Lopez.

Bills and check registers were approved on a motion by the Finance Committee, seconded by Anderson.

The 2015 budget (Local, State, IT) was approved on a motion by the Finance Committee, seconded by Kramer.

FY15 RLTA Application: submission of the FY15 RLTA application for funding was approved on a motion by the Finance Committee, seconded by Vacek.

IRS Mileage Rate: PLS mileage reimbursement rate, which by policy follows the IRS rate, will move to 57.5 cents per mile effective Jan. 1, 2015. Information only, no action needed.

PERSONNEL COMMITTEE

New hires: The following new hires were approved on a motion by Reese, seconded by Vacek.

- Mariah Ralston, Library Assistant II, Litchfield
- Brenda Schumann, Library Assistant II, Litchfield

OLD BUSINESS - None

NEW BUSINESS

Strategic Plan Accomplishments Review: Ranum presented a review of the numerous 2014 accomplishments by staff/admin in support of PLS's strategic plan and goals.

2015 Committee Appointments: Ortega asks that Board members return their completed Committee Preference Forms to her with the next week or so. Appointments will be assigned at the February 19, 2014, Executive/Finance Committee meeting.

DIRECTOR'S REPORT

OTHER

Library Trustee & Advocates Board: Motion was made by Reese, seconded by Hay, to appoint Wilde as the PLS representative, and Heimerl as the alternate, to the MN Library Trustees & Advocates board. Motion carried.

Executive Director Contract: Motion by Heimerl, seconded by Larson, to not re-negotiate Ranum's contract for Executive Director services. Motion carried. The current contract will be allowed to expire January 31, 2015.

Motion was made by Larson, seconded by Pogge-Weaver to form an Ad Hoc Committee to formulate a plan for moving forward following the expiration of the Executive Director contract. Board members are asked to respond directly to Board Chair Olson if they are interested in serving on this committee.

Future Board and Executive Meetings

The next Board meeting is scheduled for April 16, 2015 at 7:00 p.m. (Finance at 6:30)

The next Executive/Finance Meetings are February 19 and March 19, 2015 at 6:00 p.m.

Chair Olson adjourned the meeting at 9:07 p.m.

Recording Secretary, Laurie Ortega