

PIONEERLAND LIBRARY SYSTEM
BOARD MEETING MINUTES
January 17, 2013, 7:00 p.m.
Willmar Public Library Multi-Purpose Room

The meeting was called to order at 7:00 p.m. by out-going Chair Amy Wilde.

Guests present: Jackee Fountain, Head Librarian, Glencoe/Brownton; Lynda Behm, Head Librarian, Atwater.

Wilde asked for a moment of silence in remembrance of board member Pam Kyllingstad.

Roll call was taken and board members were introduced. A quorum was announced.

Madsen gave a brief presentation on Parliamentary Procedure. Ranum and Ortega will ensure the notes are typed up and circulated to board members.

The agenda was approved as amended on a motion by Heimerl, seconded by Anderson. Minutes of the October 18, 2012 board meeting were approved on a motion by Hoyhtya, seconded by Benoit.

COMMITTEE REPORTS

NOMINATING COMMITTEE: (Heimerl, Vacek, Rotunda)

Election of 2013 Board Officers

Wilde called for nominations from the floor for two vacant positions on the Finance Committee. Benoit was nominated by Hoyhtya. Reese was nominated by Carlson; both accepted the nominations. The slate of 2013 nominations for Executive Officers and Finance Committee members were approved on a motion by Heimerl, seconded by Benoit:

Board Chair: Barbara Hoyhtya; **Vice Chair:** Brent Olson; **Secretary:** Cheryl Heimerl; **Treasurer:** Roger Vacek; **Finance Chair:** Denis Anderson.

Finance Committee members are: Barb Hoyhtya, Board Chair; Roger Vacek, Treasurer; Denis Anderson, Finance Chair; Doug Reese; Brad Johnson; Graylen Carlson; Tim Benoit; Jeff Lopez, Ron Antony.

Following approval of the slate of nominations, the Oath of Office was distributed to Officers and Board members.

FINANCE COMMITTEE: (Anderson)

December 2012 Financial Report

Approval of bills and check registers

2013 Budget

Library Size Criteria

The slate of reports was approved on a motion by Anderson, seconded by Schweiss.

POLICY COMMITTEE: (Hoyhtya)

* Confidentiality of Patron Records

* Patron Code of Conduct

Revised policies were approved on a motion by Hoyhtya, seconded by Vacek.

PERSONNEL COMMITTEE:

New Hires: The hiring of Christine Honzay, Library Assistant II, Oliva, was approved on a motion by Hoyhtya, seconded by Heimerl.

OLD BUSINESS: None.

NEW BUSINESS:

2013 Committee appointments – Ortega requested that committee preference forms be returned to her. Committee appointments will be ratified at the February 21, 2013 Executive/Finance meeting.

EBooks - Vacek asked if it was possible to get a report on circulation statistics on eBook checkouts by library. Ortega communicated that we can get statistics of e-books and digital audio books, but that the vendor, Overdrive, views PLS in its entirety, so they cannot be attributed by library. She reported that there were around 20,000 check-outs last year, and that we have around 1700 titles. Johnson asked if reciprocal borrowing would be reinstated. Ortega noted that this was unlikely to happen as Overdrive disallows the practice, as do lending libraries. Ortega communicated that PLS has recently purchased 100 online magazine subscriptions through a service called Zinio from Recorded Books. This is an unlimited service which will allow library patrons to download digital magazine content. Vacek asked if the Board could get a graph of circulation statistics comparing print, audio, and e-books. Ortega agreed to compile a report and circulate it to the Board.

DIRECTOR'S REPORT

As a new Board member, Houseman asked what kind of programming had been carried out by PLS libraries with legacy funding. Ranum and Ortega noted the numerous and diverse activities, from author tours, to musicians, to the Laura Ingalls Wilder bus tours. Hoyhtya commented that every board member's local library would be happy to tell them about all the programming that has been carried out.

Future Board and Executive Meetings

The next Board meeting is scheduled for April 18, 2013, 7:00 p.m.

Executive/Finance Committee will meet February 21 and March 21, 2013

The meeting was adjourned at 8:15 p.m.

Recording Secretary, Renee Abeln