

**PIONEERLAND LIBRARY SYSTEM  
BOARD MEETING MINUTES**

April 19, 2018, 7:00 p.m., Willmar Public Library Multi-Purpose Room

The April 19, 2018 meeting of the Pioneerland Library System Board was called to order by Chair Housman at 7:01 p.m. A quorum was present.

Guests present: Jackee Fountain, Head Librarian, Brownton/ Glencoe; Deb Lanthier, Head Librarian, Canby/Dawson/Madison and Kasey Nelson of Westberg Eischens PLPP.

**The agenda** was approved on a motion by Erickson, seconded by Benoit after one item was added to the agenda.

**Minutes** of the January 18, 2018 Board meeting were approved on a motion by Antony, seconded by Hay.

**Minutes** of the March 15, 2018 Exec/Finance Meeting were approved on a motion by Antony, seconded by Hay.

Kasey Nelson of Westberg-Eischens, PLPP, presented highlights from the 2017 audit. Following the presentation, the 2017 audit was accepted on a motion by Fagnano, seconded by Ahmann.

**COMMITTEE REPORTS  
FINANCE COMMITTEE**

**The March 2018 financial report** was approved on a motion from Ulrich, seconded by Antony. **Bills and check registers** were approved on a motion by Ulrich, seconded by Shimanski.

**PERSONNEL COMMITTEE**

**1) New hires:** The following new hires were approved on a recommendation by Antony, seconded by Ulrich:

- Rachel Garbe, Library Asst. I, Montevideo
- Lisa Svobodny, Library Asst. II, Benson

**2) Director Review:** Antony stated that an electronic survey will be out to board members to complete and return to him by May 7<sup>th</sup>. The Personnel Committee will then meet to compile the results and bring a recommendation to the June board meeting.

**OLD BUSINESS**

**Annual report summary – A Year in Review:** Ortega distributed a handout highlighting the upward/downward trends in collected statistics across PLS for 2017. Information only, no action needed.

**NEW BUSINESS**

**Draft Revision to the PLS Bylaws** was presented by Ortega. The revisions were recommended by MCIT ahead of a possible insurance quote. On a motion by Antony, seconded by Kallestad the presentation of the revision was accepted. Antony will check with MCIT regarding the revised language on electronic participation in meetings. Director will bring revised bylaws to the June board meeting for final review and vote.

**DIRECTOR'S REPORT**

**1) Willmar head librarian opening:** The job ad for this open position has been reposted in the hopes of receiving a larger pool of candidates.

**2) Unspent RLTA funds:** There has been some talk at the legislature about reallocating unspent RLTA funds to school telecom equity, which has resulted in protests from the public library community. As a result of the push back from regional library systems, the House Supplemental Education Finance Bill (H.F. No. 4328) contains language keeping those unspent funds with public libraries and broadening the ways the funds can be spent to increase Internet access. For those in a position to do so, your support of this bill would be greatly appreciated.

### **OTHER**

Wilde shared her experience with Library Legislative Day conversations with representatives' regarding support for the proposed revision to the RLBS funding formula as well as lobbying for library support in the bonding bill.

### **Future Board and Executive Meetings:**

Next Board meeting is scheduled for June 21, 2018, @ 7:00 p.m. (Finance 6:30).

Executive/Finance Meetings: May 17 & July 19 @ 6:00 p.m.

The meeting was adjourned on a motion by Fagnano, seconded by Asmus at 7:45 p.m.

Mary Bregel, Recording Secretary